

**Rationale:**

To ensure students, parents/carers and staff have clear expectations and advice on the use of mobile phones while at school.

**Policy:**

Mobile phones may be brought to school however must be given to the teacher during class time and placed in a locked cupboard. Students in the senior groups may be given their own phone during break times provided they follow the guidelines:

- mobile phones may be used during class time as a learning tool if supervised by the teacher.
- mobile phone cameras (still and video) must only be used under the supervision of the teacher
- mobile phones can be used before or after school, or during recess and lunch breaks by senior students
- students must display courtesy, consideration and respect for others when using a mobile phone
- students must ensure that their phones are always stored in a safe and secure place.

**Note:** Students can have access to a mobile phone where there is a need to contact parents/guardians in an emergency.

**Mobiles phones must not be used to send harassing or threatening messages**

**Implementation:**

- teachers should discourage the use of mobile phones in the classroom unless they can be appropriately incorporated into the learning program
- the school should inform students and parents that mobile phones are used at their owners' risk and any damage will not be the school's responsibility
- teachers must take appropriate action against any student who:  
photographs or films other individuals without their consent or who sends harassing or threatening messages.

**Teachers have the right to confiscate a student's phone for the day if these guidelines are disobeyed.**